



Free Same-Day Delivery. No Kidding.

Phone: 801-505-4050 Toll Free: 877-505-4050 Fax: 801-505-4052

www.graniteoffice.com

Office Use Only:

Salesman: _____

Route # _____

Section 1 - Customer Information

Company Name _____

Billing Address _____

City _____ State _____ Zip Code _____

(_____) _____ (_____) _____
Telephone _____ Fax _____

Type of Organization: Proprietorship Partnership Corporation: State _____ Year _____ EIN: _____
Does your Company Require Purchase Orders? Yes No

Owner(s) _____

Shipping Address (list additional addresses on back) _____

City _____ State _____ Zip Code _____

Accounts Payable Contact _____ email _____

Is your company tax exempt? Yes No (If yes, attach certificate)

Check One: Credit Card Billed When Invoiced

Terms - Requested Days: _____

Email invoice to: Accts Payable User Both

Requested Credit Line: \$ _____

Section 2 - Bank Information

Bank Name _____ Address _____ City _____ State _____ Zip _____

(_____) _____
Telephone _____ Contact _____ Account Number _____

Section 3 - Credit References

Reference Name _____ Contact _____ (_____) _____ (_____) _____
Telephone _____ Fax _____

Reference Name _____ Contact _____ (_____) _____ (_____) _____
Telephone _____ Fax _____

Reference Name _____ Contact _____ (_____) _____ (_____) _____
Telephone _____ Fax _____

First and Last Name _____ Username _____ Password (case sensitive) _____ email _____ (_____) _____
Telephone _____

First and Last Name _____ Username _____ Password (case sensitive) _____ email _____ (_____) _____
Telephone _____

First and Last Name _____ Username _____ Password (case sensitive) _____ email _____ (_____) _____
Telephone _____

First and Last Name _____ Username _____ Password (case sensitive) _____ email _____ (_____) _____
Telephone _____

Section 5 - Agreement and Signature

In consideration for extending credit to the Applicant, Applicant agrees to pay Granite Office, LLC for all items delivered to or at its request within 30 days of invoice date. Applicant agrees that the terms of sale, the warranty on the product and Granite Office's invoice shall be the term of the contract of sale between Granite Office and the Applicant. Applicant agrees to promptly pay a monthly service charge on all sums that reach 30 days from receipt of goods. That service charge shall not exceed 1.5% per month, or the highest amount allowed by law, whichever is higher. Waiver of one or more of these service charges shall not be deemed to be a waiver of all future service charges. If Granite Office must commence litigation or employ attorneys to secure payment of any sums due it from Applicant, the Applicant agrees to pay reasonable attorneys fees in addition to any other sums due. Applicant agrees to notify Granite Office in writing using Certified Mail and addressed to the Chief Financial Officer of Granite Office about any change in ownership. If written notice is not received at least ten business days before the ownership change, all moneys owing will remain the obligation of the Applicant to Granite Office. Granite Office reserves the right to terminate the extension of credit at any time. The undersigned warrants that he/she has the authority to bind the Applicant to the terms of this agreement, that he/she has read the agreement carefully and understands its implications.

Signature _____ Title _____ Date _____